

ASSOCIATION OF LAKESHORE POOLS - ALPS BY-LAWS – REV 2018

NAME

1. The name of the organization shall be ALPS.

PURPOSE AND OBJECTIVES

2. The objects of ALPS shall be to:
 - a. Promote and organize competition in aquatic sports such as competitive swimming, synchronized swimming, diving, and water polo.
 - b. Assist member clubs in their operations in any manner which such clubs and the Board of Directors may, from time to time, deem to be appropriate.

MEMBERSHIP

3. Membership shall, subject to Article 4 below, be open to any aquatic club whose primary function is recreational for the summer months only, and which does not consist of a group specially selected on the BASIS OF SKILL in aquatic sports. Membership shall be limited to clubs, which are, in the opinion of the Board of Directors, within reasonable travelling distance of the other member clubs.
4. Applications for membership shall be submitted to the Secretary in writing. The Board of Directors shall have the authority to reject any application for membership but must submit any recommendation that a new member be admitted to a General Meeting of members for ratification by at least two-thirds of the members voting at such a meeting.

FEES

5. Fees for general membership or for participation in specific ALPS activities shall be established, from time to time, by the Board of Directors and submitted to a General Meeting of members for ratification.

SUSPENSION OR CANCELLATION OF MEMBERSHIP

6. The- Board of Directors shall have the right to suspend or to cancel the membership of any club for delinquency in payment of fees, for refusal to accept the rulings of the authorities appointed by ALPS to regulate competition, for changing the operation of the club in conflict with the provisions of By-Law 3, or, without limiting the generality of the foregoing, for any action that is felt to be contrary to the interests of ALPS as a whole.

MEETINGS OF MEMBERS

7.
 - a) The ANNUAL GENERAL MEETING of members shall be held at such place and at such time, PRIOR TO THE FIRST DAY IN JUNE in each year, as may be fixed by the Board of Directors.
 - b) Hosting of Sections and Finals in all disciplines for the next year shall be determined by a vote at the Wrap-up Meeting ALPS Representatives or the Bidding Meeting for Events held each Fall. Each club is entitled to one vote.
 - c) No pool shall be allowed to bid on a major event they hosted the previous year unless no other pool submits a bid.
 - d) Each pool shall host only 1 major event per summer if there are other interested pools. Voting for the events will be done in the following order:

1. Finals swimming
 2. Synchro Teams
 3. Section Finals (A, B, C)
 4. Summer Synchro Swimmers' Meet
 5. Junior and Senior Solos and Duets
 6. Diving Finals
 7. Novice Divers' Meet
 8. Waterpolo Juvenile Finals
 9. Waterpolo Cadet Finals
 10. Waterpolo Bantam Tournament
 11. Waterpolo Atom Tournament.
8. The Board of Directors may call Special General Meetings at any time. The Board of Directors shall call a Special General Meeting whenever requested to do so, in writing, by at least five members in good standing at that time, i.e. current dues received.
9. NOTICE OF ALL MEETINGS of members shall be served AT LEAST 10 DAYS PRIOR TO THE DATE OF THE MEETING. A notice sent to the ALPS Representative shall be deemed adequate.
10. One duly appointed Representative of each member is entitled to attend and to vote at any General Meeting of Members. The use of proxies is at the discretion of the President. Members of the Board of Directors are entitled to attend meetings of members but have no right to a vote in their capacity as Directors, "except for temporary amendments as outlined in by-law 22.

Coaches and other interested parties may be permitted to attend meetings at the invitation of the chairman. The chair may seek the opinion of such guests and take an informal poll of their views; but all resolutions must be ratified by the duly appointed delegates.

11. A QUORUM for all meetings of members shall consist of Representatives of at least 30% of the members in good standing at that time, i.e. current dues received. In the case of the Annual General Meeting, all fees must be paid in full from the previous year.
12. Voting at meetings of members shall be by the show of hands or by ballot, at the discretion of the chair. The chair shall call for a vote by ballot if requested to do so by 10% of the Representatives present at the meeting.

Each resolution will be decided on the basis of the votes cast by the members in attendance and voting on the issue. Motions, as a general rule, require for their adoption only a majority vote. Only those pools that participated in a particular discipline in the previous year can vote on issues within that discipline in the subsequent year.

An amendment of a constitution or by-laws, or rules of order, or order of business, previously adopted, requires a two-thirds vote. The appointment of a Representative to ALPS by a member club shall be designated by a member club. The appointment may be changed at any time prior to the start of a General Meeting of ALPS members.

DIRECTORS AND OFFICERS

13. A BOARD OF AT LEAST FOUR AND NOT MORE THAN TWELVE DIRECTORS shall manage the affairs of ALPS. The Board may fix the actual number of Directors from time to time but any increase in the number of Directors must be filled by vote of the members.
14. At the Annual General Meeting, the members shall elect, from among the Directors, such officers as they consider necessary for the management of ALPS, provided that, at all times, there shall be in office a President and a Treasurer. THE OFFICE OF PRESIDENT AND VICE-PRESIDENT MAY NOT BE HELD FOR A PERIOD EXCEEDING THREE YEARS.

The Board of Directors may grant to officers and committees any and all of the powers of the Board of Directors.

15. The Board of Directors may, at any time, request the assistance of any individual for the performance of any of the duties of the officers of the Directors of ALPS.
16.
 - a) A Director ceases to hold office when the Director dies, resigns, is removed from office in accordance with by-law 17 or no longer fulfils the requirements and obligations of his/her portfolio, as determined by at least a two-thirds majority vote of the current Executive Committee.
 - b) Upon ceasing office, the outgoing Director shall return to ALPS all material, resources and property of ALPS in his/her possession.
 - c) Should the office of Director become vacant by reasons of death, resignation, disqualification, or otherwise, the remaining members of the board, though less than a quorum, may elect or appoint another person to fill such a vacancy until the next Annual General Meeting of members.
 - d) A Director must be in full agreement with and abide by all ALPS bylaws pertaining to the conduct of Directors and Officers.

ELECTION OF DIRECTORS

17. NAMES OF THE NOMINEES FOR ELECTION TO THE BOARD OF DIRECTORS SHALL BE SENT TO EACH MEMBER IN ACCORDANCE WITH ARTICLE 9 OF THESE BY-LAWS AT LEAST TEN DAYS PRIOR TO THE ANNUAL GENERAL MEETING. The name of any candidate proposed and supported by at least 10% of the members shall be included in addition to those candidates proposed by the Board of Directors. Despite this provision, a candidate for the office of Director may be proposed from the floor.

DIRECTORS shall be elected to SERVE UNTIL THE NEXT ANNUAL GENERAL MEETING; but any Director may be removed from office by a vote of members at a Special General Meeting.

MEETINGS OF THE BOARD OF DIRECTORS

18. Meetings of the Board of Directors may be called at any time upon order of the President or any two Directors. Three days' notice shall be given prior to any meeting of the Board but such notice may be waived by unanimous consent of the members of the Board.
19. The quorum for any meeting of the Board of Directors shall be at least one-half of the Directors present in person.

SIGNING OF DOCUMENTS

20. The Board may, from time to time, designate by resolution any person or persons to sign contracts, documents, or instruments for the payment of money, on behalf and in the name of ALPS.

INDEMNIFICATION

21. No Officer or Director of ALPS, acting within the scope of his duties, shall incur any responsibility towards any members of ALPS; and ALPS shall save harmless from the claims of third parties any such Director and Officer acting within the scope of his duties.

AMENDMENTS

22. The Board of Directors may amend these By-Laws from time to time but each such amendment shall have effect only until the next Annual General Meeting of members at which time it must be submitted for ratification. Amendments to the By-Laws must be ratified by a vote of at least two-thirds of the members in attendance and voting at a Special General Meeting called for that purpose.

An amendment to the By-Laws proposed by at least 10% of the members shall be submitted to the next General Meeting of members for consideration and, if desired, ratification.

AMENDMENTS IN 1984

23. The Board of Directors shall choose the Jury of Appeal for each discipline. THE DECISION OF THE JURY OF APPEAL IS FINAL AND IRREVOCABLE.
24. The executive of the ALPS is made up of the President, Vice-President, Treasurer, Secretary, Past President and the Coordinators of each discipline.
25. (Removed in 2007)
26. (Removed in 2007)
27. The method of communication from ALPS to the pool representatives shall be by email. It is of the utmost importance that each pool informs the secretary and president of email changes. In addition to the ALPS representative's email address, each pool may supply a second email address for ALPS-related communications.
28. Upon being elected or acclaimed to a position on the ALPS Board of Directors at the Annual General Meeting, each director shall receive an ALPS name tag identifying their position on the board so they may be clearly identified while attending ALPS community events. The tag will be handed over to the next person elected to that position
29. The ALPS Directory shall be posted on the website each year. All personal contact information shall first be removed, unless specifically requested in writing.
30. Subject to at least a two-thirds majority vote, the current Executive Committee may refuse a nomination for a position on the Executive Committee.

The ALPS organization is responsible for supplying the trophies, medals and ribbons associated with the ALPS sanctioned major events listed in By-Law 7. d). The ALPS Executive is responsible for performing due diligence in finding and retaining an appropriate supplier. The organization will go out to tender at least every five years to ensure cost and quality issues are addressed. Last tender in: 2017

Compiled: May 27, 1992
Amended May 21, 2003
Amended May 26, 2004
Amended April 19, 2006 (completed rulebook with cross-discipline)
Amended April 25, 2007 (addition of #27-29)
Amended April 30, 2008 (addition of #30)
Amended May 3, 2010 (modification to #7)
Amended May 4, 2011 (modification to # 7)
Amended May 5th 2015 (modification to #28)
Amended May5th 2015 (addition of rule #31)

By-Law amendments in 2017:
Replaced item 16
Addition to clause 10

By-Law amendments in 2018

Amendment 7. b) Hosting of Sections and Finals in all disciplines for the next year shall be determined by a vote at the Wrap-up Meeting of ~~Coaches and~~ ALPS Representatives or the Bidding Meeting for Events held each Fall. Each club is entitled to one vote.

Amendment 9 DAYS PRIOR TO THE DATE OF THE MEETING. A notice sent to the ~~last known address of the individual designated by a member club as its~~ ALPS Representative shall be deemed adequate.

Amendment 12. Voting at meetings of members shall be by the show of hands or by ballot, at the discretion of the chairman. The chairman shall call for a vote by ballot if requested to do so by 10% of the Representatives present at the meeting.

Amendment 27. The method of communication from ALPS to the pool representatives shall be by email, ~~using blind carbon copy (BCC)~~. It is of the utmost importance that each pool informs the secretary and president of email changes. In addition to the ALPS representative's email address, each pool may supply a second email address for ALPS-related communications.

Amendment 28. Upon being elected or acclaimed to a position on the ALPS Board of Directors at the Annual General Meeting, each director shall receive an ALPS name tag identifying their position on the board so they may be clearly identified while attending ALPS community events. The tag will be handed over to the next person elected to that position
Proposal carried

Amendment 31. 31 The organization will go out to tender at least every five years to ensure cost and quality issues are addressed. Add a line: last went to tender in: 2017